



*CITY
OF
SEABROOK*

AGENDA
BRIEFING

Date of Meeting: 7/05/2016

Submitter/Requestor: Gibbs

Date Submitted: 6/22/2016

Presenter: Gibbs

Description/Subject: Remote Safe Deposit

Name of Applicant (if applicable) :

Legal Description (if applicable):

Purpose/Need: Administrative Issue

Background/Issue (What prompted this need?): Employee bank runs

Impacted Parties (Expected/Notified):

Miscellaneous Comments:

Recommended Action: Approve Contract with Loomis to provide safe vault and armored pickup from the city.

Attachments: Yes

Fiscal Impact: Finance Officer Review	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budget Amendment Required	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Budget Dept/Line Item Number: 107-5025

Future/Ongoing Impact: Increase in budget, safer work environment

Funding Comments: Possible increase to line of \$1,500.00

Where on the agenda should this item be placed? Bid Awards

Suggested Motion: Approve

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review on Yes

Approved by City Attorney on Yes

(City Attorney should review all ordinances, resolutions, contracts and executive session items.)

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.